

How to sign up for Ebill

Required that you use Internet Explorer as your web browser.

The screenshot shows the UtilityTrakR web application interface. At the top, there is a navigation bar with links for "Resident Accounts", "Account Profile", and "Log Out". Below this is a section titled "Resident Account Information" for "Demo Property".

Service Address:
Unit #: 249-104
8900 Collinfield
#249 - 104
Austin TX 78758

Billing Address:
John Doe
8900 Collinfield
#249 - 104
Austin TX 78758

Your Current Balance is : **\$77.28**

List of Transactions

Transaction Date	Log Date	Type	Description	Amount	Current Balance	Invoice
07/13/2016	07/13/2016	Invoice	July 2016	\$77.28	\$77.28	Invoice

At the bottom right of the account information section, there are two buttons: "Pay Now" and "Ebill". A blue arrow points to the "Ebill" button.

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Click on the Box that reads Ebill.

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The screenshot shows the UtilityTrakR website interface. At the top, there is a navigation bar with links for "Resident Accounts", "Account Profile", and "Log Out". Below this is a "Sign On/Off EBill" section. A user profile is displayed with the following information: "Unit #: 249-104", "Account: John Doe", "Registered Email: [redacted]", and "In: 05/01/16". A dropdown menu is open, showing two options: "Do Not Send Ebill" and "Signup for Ebill and Paperless". A blue arrow points to the "Signup for Ebill and Paperless" option. Below the dropdown is a "Save" button. A yellow box contains the following text: "Ebill: Save paper, stay secure: Get your statements in the mail. To go paperless for an account and stop receiving paper statements in the mail, select the signup for paperless; When you go paperless for an account, we'll send you an email when your statement's ready." The footer of the page reads "Powered By **Starnik** © UtilityTrakR™ 6.0 Starnik Systems Inc."

In the dropdown click on Signup for Ebill and Paperless.

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UtilityTrakR™

Resident Accounts Account Profile Log Out

Sign On/Off EBill

Unit #: 249-104 Account: John Doe Registered Email [Redacted] Move In: 05/01/16

Signup for Ebill and Paperless

Save

Ebill:
Save paper, stay secure: Get your statements in the mail.
To go paperless for an account and stop receiving paper statements in the mail, select the signup for paperless; When you go paperless for an account, we'll send you an email when your statement's ready.

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9:16 PM
1/8/2017

Once you have selected Signup for Ebill and Paperless Click the Save Button.

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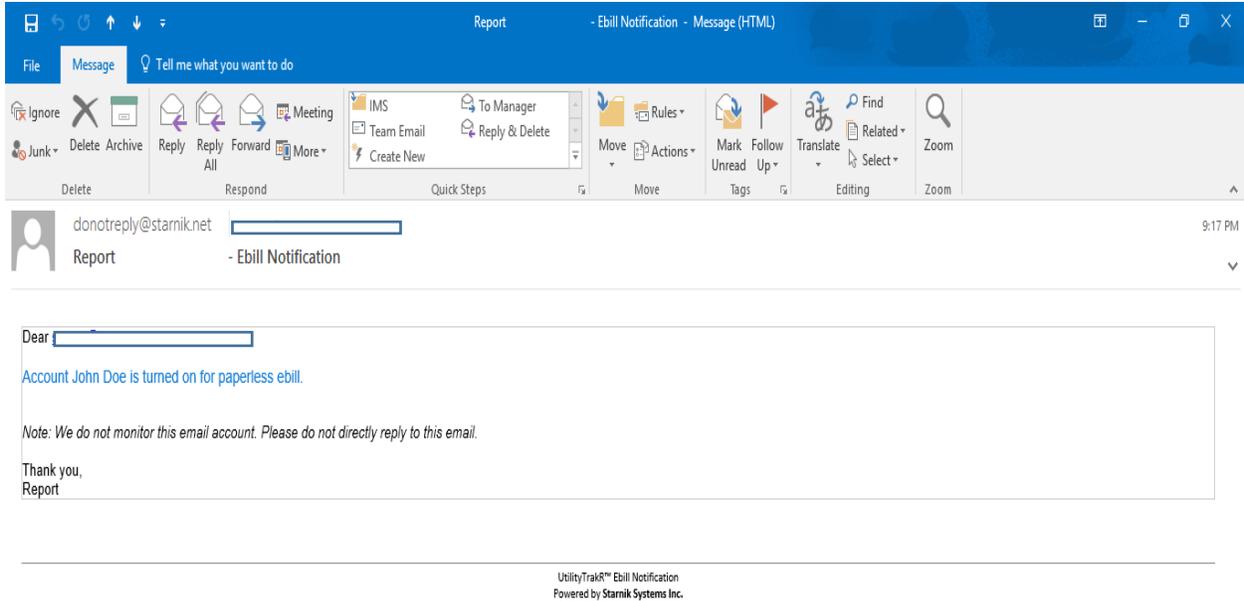
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The screenshot shows the UtilityTrakR website interface in Internet Explorer. The browser's address bar shows a URL starting with 'https://'. The page title is 'EBill Setup'. The website header includes the UtilityTrakR logo and navigation links for 'Resident Accounts', 'Account Profile', and 'Log Out'. The main content area is titled 'Sign On/Off EBill' and features a green success message: 'Ebill settings saved successfully. A notification email has been sent to your email address. Please check your email.' Below this, it instructs the user to check their spam/junk folder and add the site to their safe sender list, and confirms that 'Account John Doe is turned on for paperless ebill.' A white box displays account details: 'Unit #: 249-104', 'Account: John Doe', 'Registered Email:' (with a redacted field), and 'Move In: 05/01/16'. A dropdown menu is set to 'Signup for Ebill and Paperless'. A blue 'Save' button is positioned below the dropdown. A yellow box at the bottom provides additional information: 'Ebill: Save paper, stay secure: Get your statements in the mail. To go paperless for an account and stop receiving paper statements in the mail, select the signup for paperless; When you go paperless for an account, we'll send you an email when your statement's ready.' The footer of the website states 'Powered By Stermik © UtilityTrakR™ 6.0 Stermik Systems Inc.' The Windows taskbar at the bottom shows the system tray with the date '1/8/2017' and time '9:16 PM'.

Your notification will be emailed to you. Please check your junk or spam email folders. Sometimes they will go to those folders instead of your inbox.

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This is the confirmation email you will receive. You are now signed up for Ebill.